

CENTRAL BEDFORDSHIRE SHADOW COUNCIL

At a meeting of the **CENTRAL BEDFORDSHIRE SHADOW EXECUTIVE** held in the COUNCIL CHAMBER, PRIORY HOUSE, MONKS WALK, CHICKSANDS, SHEFFORD on Thursday, 10 April 2008.

PRESENT

Cllr Mrs P E Turner MBE (Chairman)
Cllr P Penman (Vice-Chairman)

Cllrs M R Chapman
N B Costin
Mrs R J Drinkwater
M R Jones
R V King

Cllrs K C Matthews
P Rawcliffe
D Ross
P Snelling
R Stay

Members in Attendance: Cllrs P N Aldis
P A Blaine
B J Golby

Cllrs A A J Rogers
B J Spurr

Officers in Attendance:

| | |
|-----------------|---|
| Mr G Alderson | – Director of Environmental & Planning Services |
| Mr R Ellis | – Transition Director, BCC |
| Mr K Hirst | – Committee Administrator, MBDC |
| Mrs K John | – Democratic Services Manager, MBDC |
| Mrs B Morris | – Director of Corporate & Democratic Services, MBDC |
| Mr J Phillipson | – Senior Committee Administrator, MBDC |
| Mr S Redmore | – Deputy Chief Executive, Mid Beds District Council |
| Mr M Reeves | – Interim Chief Executive, BCC |
| Mr J Ruddick | – Chief Executive, SBDC |
| Mrs J Salisbury | – Interim Chief Executive, MBDC |
| Mr R Waterfield | – Director of Community Services |

SE/07/1

SCHEME OF DELEGATION

The Shadow Executive noted that the delegation of Executive functions as set out in Part 3 of the Constitution had been approved by the Council at its meeting held on 10 April 2008, pending any further review by the Leader of the Council.

SE/07/2

CREATING CENTRAL BEDFORDSHIRE IMPLEMENTATION STRATEGY

The Shadow Executive received and considered the report of the Proper Officer of Mid Bedfordshire District Council, which sought approval of the Draft Creating Central Bedfordshire Implementation Strategy.

In relation to Figure 1 of the Strategy (Page 3.7), a revised chart showing Member and officer groups was tabled.

The draft Creating Central Bedfordshire Implementation Strategy set out the following:-

- Key principles
- Governance structure in the transition period
- Risk management
- Service design
- Milestones along the way

The Shadow Executive noted that the Shadow Council at its meeting held on 10 April 2008 had approved the establishment of the following committees to deal with the business required to be transacted by the Shadow Authority:-

- Scrutiny Committee
- General Purposes Committee
- Standards Committee
- Appointments and Appeals Committee

Reason for decision: To approve a strategy for the implementation of Central Bedfordshire.

RESOLVED

that subject to the revised figure 1 (Page 3.7) as circulated at the meeting, the Creating Central Bedfordshire Implementation Strategy, as set out at Appendix "A" to the report of the Proper Officer of Mid Bedfordshire District Council, be approved.

SE/07/3

APPOINTMENT OF THE CENTRAL IMPLEMENTATION TEAM (CIT)

The Shadow Executive received and considered the report of the Proper Officer of Mid Bedfordshire District Council seeking the appointment of Officers to the Central Bedfordshire Implementation Team as required by Article 22.1 of the Bedfordshire (Structural Changes) Order 2008. The Order required that the Team comprise officers of the County Council and each of the District Councils and that the Leader of the Team be an officer of one of the District Councils.

The Central Bedfordshire Implementation Team (CBIT) would have a core membership of:

| | |
|----------------|--|
| Jaki Salisbury | Chief Executive, MBDC - Lead Officer |
| Jon Ruddick | Chief Executive, SBDC |
| Simon Redmore | Deputy Chief Executive, MBDC |
| Anne Brereton | Deputy Chief Executive, SBDC |
| Martin Reeves | Interim Chief Executive, BCC (invitation made) |
| Richard Ellis | Transition Director, BCC (invitation made) |

The interim statutory officers for the Shadow Authority (Barbara Morris - Interim Monitoring Officer and David Sutherland - Interim Chief Finance Officer) could attend the meetings of right.

The wider CBIT membership was likely to include the following:

Police representative
Primary Care Trust representative
Fire & Rescue Authority representative
Business Sector representative
"Third Sector" representative
Observer representative from Go-East

Reason for decision: To establish the Central Bedfordshire Implementation Team at the earliest opportunity and to comply with the requirements of Article 22 of the Implementation Order.

RESOLVED

that the formation of the Central Bedfordshire Implementation Team, as set out in paragraph 4 to the report of the Proper Officer of Mid Bedfordshire District Council, be approved.

SE/07/4

TRANSITIONAL TASK FORCES

The Shadow Executive received and considered the report of the Proper Officer of Mid Bedfordshire District Council which related to the appointment of Members to serve upon the Transitional Task Forces (TTFs) which would support the Shadow Executive.

Tabled at the meeting was a list of nominations for Memberships of TTFs. The TTFs would each focus on one of the Executive Portfolios. Meetings of each Task Force would be informal and outside of the formal public committee structure. Whilst the TTFs would not have delegated decision-making powers, any recommendations would be forwarded to the Shadow Executive for consideration.

Reason for decision: To enable the early establishment of the proposed Transitional Task Forces which will play an integral role in assisting the Shadow Executive in policy development for Central Bedfordshire.

RESOLVED

that Members and Lead Members be appointed to the Transitional Task Forces as set out in Appendix "A" to these Minutes.

SE/07/5

ARRANGEMENTS FOR FUTURE MEETINGS OF THE SHADOW EXECUTIVE

The Shadow Executive received and considered the report of the Proper Officer of Mid Bedfordshire District Council which invited consideration of the proposed dates, times and venues for future meetings of the Shadow Executive.

The Leader provided Members with a proposed programme of meetings of the Shadow Executive for the Municipal Year 2008/09, which was tabled at the meeting. The proposed programme indicated dates, times and the venues of meetings, divided between the offices of South Bedfordshire District Council Offices and Mid Bedfordshire District Council.

Reason for decision: To enable arrangements to be progressed for meetings of the Shadow Executive.

RESOLVED

that the programme of meetings of the Shadow Executive as set out in Appendix "B" to these minutes, be endorsed.

(Note: The meeting commenced at 8.45 p.m. and concluded at 9.15 p.m.)

MEMBERSHIP OF TRANSITIONAL TASK FORCES

Children, Young People and Families

| | | |
|---------------------|-------------|------|
| Portfolio holder: | N B Costin | SBDC |
| Lead Member: | A R Rayment | MBDC |
| Deputy Lead Member: | C Wyles | SBDC |
| Members: | J Fairbairn | BCC |
| | J Murray | SBDC |
| | R Younger | BCC |
| | A M Lewis | MBDC |

Social Care, Health and Housing

| | | |
|---------------------|---------------------|--|
| Portfolio holder: | P Rawcliffe | SBDC |
| Lead Member: | M Gibson | MBDC |
| Deputy Lead Member: | A Sparrow | SBDC |
| Members: | B J Spurr | BCC |
| | A M W Graham | MBDC |
| | W Forde | SBDC |
| | Vacancy: Lab/Ind | BCC: To be advised by BCC within two weeks of the date of this meeting. |

Safer and Stronger Communities

| | | |
|---------------------|-------------|------|
| Portfolio holder: | P Snelling | SBDC |
| Lead Member: | D McVicar | SBDC |
| Deputy Lead Member: | B Wells | MBDC |
| Members: | P Hollick | BCC |
| | P Swaisland | BCC |
| | C Turner | MBDC |
| | T Swain | SBDC |

Sustainable Development

| | | |
|---------------------|---------------|------|
| Portfolio holder: | K C Matthews | MBDC |
| Lead Member: | T Nicols | SBDC |
| Deputy Lead Member: | T D Brown | MBDC |
| Members: | P A Blaine | BCC |
| | R W Johnstone | BCC |
| | B J Golby | MBDC |
| | A Shadbolt | SBDC |

Customers and Community Engagement

| | | |
|---------------------|------------|------|
| Portfolio holder: | R V King | BCC |
| Lead Member: | C Hegley | SBDC |
| Deputy Lead Member: | I Dalgarno | MBDC |
| Members: | B Piggott | BCC |
| | J Street | BCC |
| | M A Smith | MBDC |
| | L Ledster | SBDC |

Corporate Resources

| | | |
|--------------------|--------------|------|
| Portfolio holder: | M R Jones | MBDC |
| Lead Member | S F Male | MBDC |
| Deputy Lead Member | J Machin | SBDC |
| Members: | S Goodchild | BCC |
| | P Record | BCC |
| | D J Lawrence | MBDC |
| | D Jones | SBDC |

Programme of Meetings

| DATE | VENUE |
|--|---|
| Tuesday, 10 June 2008 | Committee Room 2, District Offices, Dunstable |
| Tuesday, 5 August 2008 | Council Chamber, Priory House, Chicksands |
| Tuesday, 2 September 2008 | Committee Room 2, District Offices, Dunstable |
| Tuesday, 30 September 2008 | Council Chamber, Priory House, Chicksands |
| Tuesday, 28 October 2008 | Committee Room 2, District Offices, Dunstable |
| Tuesday, 25 November 2008 | Council Chamber, Priory House, Chicksands |
| Tuesday, 16 December 2008 | Committee Room 2, District Offices, Dunstable |
| Tuesday 20 January 2009 | Council Chamber, Priory House, Chicksands |
| Tuesday, 17 February 2009 | (Budget) Council Chamber, Priory House, Chicksands |
| Tuesday, 17 March 2009 | Committee Room 2, District Offices, Dunstable |
| Tuesday, 14 April 2009 (last if election on 7 May) | Council Chamber, Priory House, Chicksands |
| Tuesday, 12 May 2009 (If election delayed to 11 June) | TBA |

All Meetings to commence at 4.00pm

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